

# REQUEST FOR QUALIFICATIONS

The Village of Orland Hills hereby invites Statements of Qualifications from Illinois Department of Transportation (IDOT) pre-qualified engineering firms to assist the Village in completing Phase III engineering for the rehabilitation of Haven Avenue from Meadowview Drive to 167<sup>th</sup> Street and 163<sup>rd</sup> Street/Meadowview Drive from 94<sup>th</sup> Avenue to 88<sup>th</sup> Avenue. The project consists of hot-mix asphalt removal and replacement, partial curb and gutter removal and replacement with associated ADA compliance improvements

The services will consist of construction observation and appropriate IDOT/FHWA documentation to implement the subject improvement. Interested firms shall submit Statement of Qualifications that include the following:

- A brief statement of the firm's interest in performing the work.
- Demonstrate that the firm has previously performed work within the Village and has familiarity with the project area.
- A list and description of similar projects (no more than four) completed in the last 5 years.
- Organizational chart including the names, titles and responsibilities of key individuals. Include potential sub-consultants, their responsibilities and resumes of the individuals depicted on the organizational chart.
- IDOT Pre-Qualification Land acquisition services can be provided by a sub-consultant

All submittals shall include a table of contents and sectional tabs. Submittals shall be thorough, complete and accurate.

The following will be used for scoring each of the submittals:

Familiarity with the project and the firms past work experience within the City – 20%  
Similar Project Experience – 40%  
Project Team – 30%  
Overall Completeness of Submittal – 10%

Interested firms shall submit two (2) copies of its Statement of Qualifications to:

Conrad R.Kiebles  
Village Administrator  
Village of Orland Hills  
16033 South 94th Avenue  
Orland Hills, Illinois 60487

Submittals must be received at the address listed above by 12 p.m. November 20, 2017. Late submittals will not be considered. Questions to: C. Kiebles 708-349-6666